SECTION 4 (1) (b) (xiv)

Details of information available in electronic form in the office of NMC

Sr.	Type of	Sub Topic	In which	Mode of retrieval	Person in charge
No.	document	-	electronic format		
			it is kept		

The record in electronic form is available as per the computerization executed at various departments of NMC, which includes the data and information pertaining to that particular department. Like financial matters in Accounts department, resolutions and proceedings of various meetings of General Body, Standing Committee, etc. with Municipal Secretary likewise.

- i) ii) iii) **Tape**
- Film
- CD
- iv) **Floppy**
- Any other